

# How to Register

## follow the below steps

- Go to your organization's website and navigate to the Registrations page, and the following page will be displayed.
- Choose the program you want to register for and click on Register, which redirects you to the login/create an account page.
- To complete the program registration, you have to either create an account or log in to your existing SportsPlus account.
- To create a new account, provide the following details.
- to register yourself for the program, provide the date of birth, gender, phone number, previous season/club/team info, and school details.
- If you want to register a new athlete or an existing family member, then click on the cross icon as displayed in the screenshot below.
  
- to register yourself for the program, provide the date of birth, gender, phone number, previous season/club/team info, and school details.
- If you want to register a new athlete or an existing family member, then click on the cross icon as displayed in the screenshot below.
- Once you click on the cross icon, the following screen will be displayed.
  
- To register an existing family member, select the member and the program, or if you want to register a new athlete, select <New Athlete> and click on Add Athlete.
- Provide all the required details and click on Save & Continue.

## Note:

- You can register up to 9 athletes.
- For every new athlete, an account will be created automatically with the parent email address followed by an extension of +tps<sub>x</sub>. Here, x can be 1 to 9.
  - For example, if the parent's email address is ronaldgalo@netlocal.tv and you've registered two new family members to the same program, the child accounts will be created ronaldgalo+tps1@netlocal.tv & ronaldgalo+tps2@netlocal.tv. New accounts will be created only when <New Athlete> is selected.
- All the email communication will be sent to the parent's email address only.
- There should be at least one athlete registering to a program to continue with the program registration.
- You can click on the document name to read it.
- If the program setting requires you to provide consent or acknowledgment for the waiver, select the checkbox and click on Save & Continue.
- You can upload all the required data.
- The documents required can be uploaded by clicking on Select File.
- Once the documents are uploaded, click on Save & Continue. Enter your name in the signature box to confirm your acceptance.
- Click on confirm & continue.
- Verify all the details provided by you for the registration process and click on Done.